

GDPR RESEARCH PERSONNEL PRIVACY NOTICE AND CONSENT

Why are you getting this form?

The information in this form must be given to you because you are a person residing in the European Economic Area (EEA). There is a regulation called the Global Data Protection Regulation (GDPR) that says that we must give you this information, and that you have the right to consent to allow for the processing of your personal data. The Jaeb Center for Health Research (JCHR or Jaeb Center) is the company that will be collecting your personal data in order to check your qualifications to make sure you can fulfill your roles under the terms of the contract we have/will have with your employer. For this reason, we are responsible for making sure you are informed and are called the “controller”.

What is personal data?

Personal data is any information that is related to an identified, or identifiable person in the EEA. This means that personal data can be anything that *could be* used to find out who you are. Some common examples of “personal data” that JCHR will be collecting related to your qualifications include:

- Names; Addresses (physical and virtual, such as IP Address); Phone Number
- Medical License Numbers; Curriculum Vitae/Biosketch

We do not expect to collect any special categories of personal data like:

- Racial or ethnic origin, political opinions, religious or philosophical beliefs, or
- Information relating to the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person’s sex life or sexual orientation

What is processing?

Processing can include just about anything that you can think to do with information. For example, the collection, storage and sharing of your qualification information to meet the needs of the study under the contract would be processing.

How will that data be collected?

Your personal data for this study will come directly from you, or from your employer and the staff. This may be sent by email, fax, or upload to our secure database.

Why is this data needed?

Your personal data is needed so that the Controller can confirm that you are qualified to perform your responsibilities as part of the study, to ensure participants are protected, and to meet the scientific integrity of the study. In other words, the integrity and safety of the study could not be met without this data.

Who can see your personal data?

JCHR *will not* share your personal data except as explained in this form or when required by law. JCHR will guard your privacy, and the confidentiality of your personal data as required.

It is possible that people outside of the Jaeb Center may need to see or copy your personal data. Some examples include government or state agencies, people that monitor safety, and companies that are providing either funding, services, or supplies for the study. JCHR will only share your personal data with people and companies that need to see it as part of the study or because of the law. ***It is important to note that your personal data will be shared with companies and people outside of the EEA, and specifically in the United States. The United States does not protect personal data in the same way as the EEA protects personal data.***

How will your personal data be stored and for how long?

Your personal data will be stored at JCHR in our secure database or in our Trial Master File (TMF). This database and the TMF have limited access and have security features to keep people from seeing your personal data that are not supposed to. For JCHR activities, your personal data will have to be stored for at least three (3) years after the entire closure of any study that you worked on to comply with the laws that we have to follow in the United States.

Will your personal data be used after that?

Your stored personal data can also be used to consider you for future research studies. It is possible that someone could see your personal data that is not supposed to, but it is unlikely.

Can you change your mind?

You may cancel your permission for the processing of your personal data at any time. You will need to contact the JCHR Data Protection Officer (DPO) or the Data Protection Representative (DPR) Group. When you cancel your permission, JCHR will no longer use your personal data to consider you for future research, but will still have to keep your personal data as it was needed for a study that you already worked on. This is important because that data is necessary to prove that we only worked with qualified people, protected the participants in the study and their rights and freedoms, and for the scientific merit of the study.

Who can you contact with questions about your rights as a data subject?

DPR Group is the company that has been hired by the Jaeb Center for Health Research to give data subjects a contact in their country. You can contact the DPR Group one of two ways:

- Send an email to jaeb@dpr.eu.com
- Fill out a webform at www.dpr.eu.com/jaeb

If you contact DPR Group, please be sure to reference “Jaeb Center for Health Research” and a study identifier, like the name of the study. You may be asked for more information so that DPR Group can make sure they are actually communicating with you, and not someone pretending to be you.

If you want to contact the Data Protection Officer (DPO) at the Jaeb Center for Health Research directly about your questions or concerns, or to get copies of JCHR policies and procedures, please email:

DPO@jaeb.org or mail:

Data Protection Officer
Jaeb Center for Health Research
15310 Amberly Drive, Suite 350
Tampa, Florida 33647

United States

You can visit the JCHR public website for more information at www.jaeb.org

What are your data protection rights?

- You have the right to request *copies* of your personal data from JCHR.
- You have the right to ask that JCHR *correct* any information that you believe is incorrect or incomplete.
- You generally have the right to ask that your personal data be *erased*, but like we shared above, we will need to keep personal data that is necessary to maintain the merit of the study.
- You generally have the right to ask that the processing of your personal data be *restricted*, but like we shared above, we need to process the personal data as described in order to conduct the study.
- You have the right to *object* to the processing of your personal data. This would mean that you would have to provide new information to help JCHR determine if you meet the qualifications of a new study in which you are interested.
- You have the right to request that your personal data be *received* by another company on your behalf.
- You have the right to file a *complaint* by contacting the DPR Group, and to lodge a complaint with a supervisory authority, if you think that any of the processing of your personal data is not following the GDPR requirements or if you believe there has been an infringement of your rights. You also have the right to take legal action.

You may exercise these rights without prejudice or penalty. If you would like to exercise these rights, please use the contact information provided above. If you make a request, JCHR will have up to thirty (30) days to respond to you.

Research Personnel’s Full Name (printed):

By signing below, you are giving permission for the processing of your personal data as a potential researcher/staff of a JCHR study. Your signature means that:

- you have read this form
- you understand that the United States does not protect personal data in the same way as the EEA protects personal data
- you have been given the chance to discuss the processing of your personal data
- you understand your rights as it relates to the processing of your personal data
- you know that you do not have to give permission, but if you don’t, then you cannot work on a JCHR study
- you know who to contact for questions and concerns about your rights
- you will receive, or may make, a copy of this form

Research Personnel’s Signature

Date (dd/mmm/yyyy)